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SUBJECT Personnel Duties in a Polish Border
Guard Unit

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SOURCE

1. The CO of a Guard Unit must direct all the activity, training and living conditions of the EM and plan each operational day. He must control the functional work of the officers and NCOs (except that of the Special Affairs Officer, with whose work he cannot interfere), receive all orders from higher commands (Most Secret, Secret, and Confidential orders), and put them into effect in the everyday plan. When need arises, he must answer for the time and means used to carry out these orders. He makes the monthly report on political and duty training, and on the work of the service dogs. Once a month he attends a special conference at battalion headquarters, where he delivers a verbal report on border duty. The conference is called a collective analysis of border duty (Kolegjalna analiza sluzby granicznej). He reports to battalion by telephone code on all mishaps and extraordinary happenings, and follows this up with a written report. He constantly checks and organizes the work which keeps the control area in good condition, such as plowing or harrowing the control strips, etc. Generally, the CO is responsible for the complete life and work of his unit.

CLASSIFICATION SECRET/SECURITY INFORMATION

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2. The Special Affairs or Inquiry Officer (Zastepca Komendanta do Spraw Zwiadu) conducts investigations in the Guard Unit area, organizes security agency nets, investigates illegal entry suspects, border crossing activities and persons of doubtful reliability, and reports his findings to higher authorities. He checks persons held at the border and their documents. He maintains constant liaison with the civilian population over an area some distance in from the border, and with such organs as UBPMO (Urząd Bezpieczeństwa Publicznego Milicja Obywatelska - Public Security Office Citizens Militia), ORMO (Ochotnicza Rezerwa Milicja Obywatelska - Volunteer Reserve Citizens Militia), PZPR (Polskie Zjednoczenie Robotnicze - Polish Union Workers Party), ZMP (Zjednoczenie Polskie Młodzieży - Polish Youth Union), GRN [meaning unknown], etc. He appears at all community meetings and party and organizational gatherings. In the absence of the CO he becomes acting CO.
3. The Political Affairs Officer (Zastepca Komendanta do Spraw Politycznych) conducts instruction along Party-political lines, organizes studies and evening programs for the Guard Unit (for national holidays), and publicizes addresses and talks. On holidays he organizes sports and games and takes the soldiers to the theater and movies. In the Guard Unit he directs the work of the ZMP and also maintains constant cooperation with PZPR and ZMP. In order to convince and guide the undecided soldier he directs propaganda in the unit. In the absence of the CO and the Special Affairs Officer he takes over the duties of the CO.
4. The Chief of the Guard Unit (Szef Straznicy) conducts and directs supply functions in the unit, and maintains the clothing and food warehouses. He directs the work of the horses, is responsible for policing barracks, and forms the duty rosters. He is responsible for the health of the soldiers, and controls and directs the work of cooks and stable hands. The duty and tactical combat training of the soldiers and their lessons in care and maintenance of clothing and equipment are a part of his responsibility.
5. The Investigations NCO (Podoficer Dochodzeniowy) conducts inquiries within the unit concerning extraordinary occurrences, such as sleeping or drinking on duty, disturbances amongst the population, poor execution of duties, losses of clothing and equipment, robbery, etc. The NCO conducts private interviews with soldiers, writes correspondence about his functional work and conducts informant work in the civilian border population.
6. The Signal Communications NCO (Podoficer Łączności) is responsible for the operation of telephone communications and makes repairs. He instructs soldiers in telephone servicing and switchboard operation.
7. The Squad Leader NCOs (Podoficerowie dowódcy drużyn) conduct drill and combat training of the soldiers and are responsible for discipline in their squads. These NCOs rotate the Charge of Quarters' duty of the Guard Unit.

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